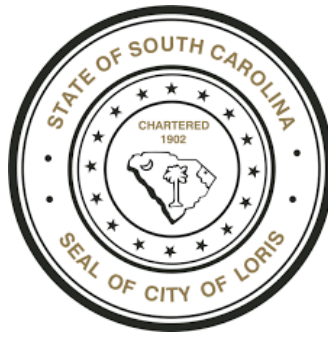


TODD M. HARRELSON
MAYOR



COUNCIL

JOAN S. GAUSE
LEWIS C. HARDEE, JR.
TERRENCE T. HARDEE
CARROLL D. PADGETT JR.
MICHAEL E. SUGGS
JAN P. VESCOVI

CITY OF LORIS

4101 WALNUT STREET – PO BOX 548
LORIS, SOUTH CAROLINA 29569-0548
PHONE (843)756-4004 FAX (843)756-3066

Position: City Administrator

Position Category: Administration

Position Hours:

Full time, 8 a.m. to 5 p.m., Monday through Friday

Job Duties:

- Planning and directing the activities of the various departments/divisions within the City's general government.
- Monitor ongoing financial condition of the City and prepare annual budget.
- Reports to City Council.

Qualifications:

- Minimum of a 4 year degree and/or related work experience.
- Excellent interpersonal skills and computer skills.
- Governmental accounting knowledge preferred.

Pay Info:

Salary will be based on experience.

How to apply:

Submit a City's application for employment along with a resume and cover letter to City Clerk, City of Loris, 4101 Walnut Street, Loris, SC 29569, or email it to amandacausey@cityofloris.org. Applications can be found at cityoflorissc.com.

Deadline:

2020-07-31

The City of Loris is an Equal Opportunity Employer.