



City of Loris

JOB DESCRIPTION

Job Title: Grounds Crew
Department: Public Works
Shift: Full Time, 7 a.m. to 4 p.m., M-F, (Some tasks may require overtime)
Reports to: Public Works Director
FLSA Status: Hourly

Summary: Under general supervision from the Public Works Director will work to maintain the grounds and streets of the City of Loris.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Responsible for cleanliness of the streets and right-of ways
- Responsible for cutting of all grass maintained by the City of Loris
- Responsible for trimming trees and shrubs on property maintained by the City of Loris
- Responsible for ensuring all required safety equipment is used and maintained when performing any task
- Responsible for the safe handling of all city-owned equipment
- Responsible for assisting with holiday decoration installation and removal.
- Responsible for preparing for events held in the City of Loris
- Responsible for occasional off-hour or weekend emergencies or events
- Other work tasks may be assigned to assist departments as needed.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Ability to service general equipment
- Ability to establish and maintain effective relationships with associates, business partners, other government/non-government agencies and the public.
- Ability to work independently and execute verbal and written instructions with minimal supervision.
- Ability to perform heavy manual labor in all weather conditions
- Ability to handle sensitive and confidential information in a professional manner.
- Ability to speak and write effectively.
- Ability to regularly report to the job at assigned times and perform assigned duties.

EDUCATION:

- High School Diploma or GED equivalent

CERTIFICATES AND LICENSE REQUIRED:

- Valid driver's license

Experience:

- Grounds Maintenance: 2 years (preferred)

SALARY RANGE:

- Dependent upon education and experience.

HOW TO APPLY:

Apply to the City of Loris, located at 4101 Walnut St Loris, S.C. 29569.

DEADLINE: November 9, 2023 at 5:00pm.

The City of Loris is an Equal Opportunity Employer. All applicants will be considered without regards to their age, sex, race, or religion.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.